

# **TENDER DOCUMENT FOR SALE OF SCRAP**

***TENDER NO.: CSU-RGCS/A-13/2023-24,  
dated 10<sup>th</sup> October-2023***

**LAST DATE & TIME FOR SUBMISSION OF TENDERS: 20.10.2023, 05:00 PM**

DIRECTOR,  
CENTRAL SANSKRIT UNIVERSITY, Under MoE, Govt., of India,  
RAJIV GANDHI CAMPUS, MENASE, SRINGERI – 577139.  
KARNATAKA

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**CENTRAL SANSKRIT UNIVERSITY, Under Ministry of Education, Govt., of India,  
RAJIV GANDHI CAMPUS, MENASE, SRINGERI (KARNATAKA)**

**NOTICE INVITING TENDER**

Sealed tenders are invited from Industry owners, Scrap Dealers, Individuals and others who are interested in buying **Scrap & MS Sheets**.

The details are as summarized below:-

a)	<b>Name of Scrap Items</b>	a) MS Sheets b) Scrap Galvanized sheets. c) Other plastic/fibre items.
b)	<b>Procedure for quoting price</b>	The offer price shall be quoted for each category of the scrap per kg. The tender shall be awarded based on the highest offer received for individual scraps. In other words, the successful bidder would be decided for each item based on the highest offer received for particular item and 100% advance payment with tax to be made to the Director, CSU, Rajiv Gandhi Campus, Sringeri before lifting the scrap.
c)	<b>Earnest Money Deposit along with tender</b>	NA
d)	<b>Scrap Lifting Time</b>	Within 07 days from the date of awarding the order.
e)	<b>Last date of submission of completed tender documents</b>	<b>20.10.2023 up to 17:00 Hrs</b>
f)	<b>Date of opening of Technical bid &amp; Financial Bid of the Tender</b>	<b>26.10.2023 at 14:00 Hrs.</b>
g)	<b>Rate validations</b>	Rate quoted will be valid up to 06 months from the date of awarding the order. The rate contract can be extended for another 6 months on mutual agreement and the terms & conditions shall remain same.
h)	<b>Others</b>	Head of the Centre reserves the right to reject or accept all or any tender wholly or partially without assigning any reason whatsoever.



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**Annexure – I**

**INSTRUCTION TO THE TENDERERS**

The Tender shall be submitted in accordance with the instructions and any tender is not comply with the instructions as under is liable to be rejected. These instructions shall form the part of the tender and contract.

1. The tender should be submitted in **sealed cover** super-scribed as **"QUOTE FOR SCRAPS"** in person or by post.
2. Technical bid and Financial bid should be placed in separate sealed envelopes and both sealed envelopes should be kept in a single big envelop.
3. The tender shall be completed in all respect and should be signed with date by the Authorized Signatory of Tenderer on all the pages.
4. The offer price shall be quoted for the scrap per kg basis plus GST Extra.
5. The Tenderers are free to inspect the Scrap at the above address of Director, CSU, R.G.Campus, Sringeri on any working day from w.e.f. 11.10.2023 to 19.10.2023 in the presence of CSU Officials.
6. The tender shall be awarded based on the highest offer received for individual item/stock. In other words, the successful bidder would be decided for each item based on the highest offer received for particular item. Accordingly the delivery of each item would be issued separately to selected bidder for that particular item.

**7. Procedure for disposal of Scrap:**

- a) The successful Tenderer shall deposit the total lump sum amount in Rupees for individual category of scrap as detailed under by way of Demand Draft/Cheque in favour of **"Director, Central Sanskrit University, Rajiv Gandhi Campus"** payable at Sringeri towards the cost of Scrap (approx) within three working days from the date of awarding the order.
- b) It may be noted that the individual category of scrap shall be considered as approximate quantity but the actual payment would be calculated on the basis of actual quantity of scrap to be lifted.
- c) The truck/tempo for Scrap lifting and carrying shall be arranged by tenderer at their own cost. The tenderer shall have to make arrangement for loading of scrap to truck/ tempo at their own cost and CSU, R.G.Campus will not pay any charges for the same.
- d) The scrap should be lifted during office hours under intimation to the office by the successful bidder.

We confirm with our acceptance to the instructions given above.

**TENDERER'S NAME & SIGNATURE WITH DATE**

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**Annexure- II**

**TECHNICAL BID**

Sl.No	Particulars To Be filled up by the Tenderer / Bidder	
1	Name of the Tenderer	
2	Postal address	
3	Telephone No. with STD code	
4	Name of Contact person/Designation	
5	Mobile No.	
6	E-Mail ID	
Following Documents To Be submitted in the Technical bid:		
7	The firm should have valid registration certificate in support of establishment of the firm (Enclose copy)	YES/NO
8	PAN (Permanent Account Number) (Enclose copy)	
9	Certificate of Registration for GST (Enclose copy)	
10	Bank Account Details	
11	Details of purchase of Tender application:	
12	Signed Terms and Conditions of the tender document enclosed as Annexure - I	

**TENDERER'S NAME & SIGNATURE WITH DATE**

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**Annexure-III**

**FINANCIAL BID**

I/We offer our price for the scrap "**AS IS WHERE IS BASIS**" "as detailed under

<b>S. No</b>	<b>Description of Scrap</b>	<b>Offer price in Rupees (Rs/-) per kg basis</b>	<b>Offer price in wordsPer kg basis</b>
<b>1</b>	MS Sheets		
<b>2</b>	Scrap Galvanized sheets		
<b>3</b>	Other Plastic/Fibre items		

I/We agree to pay taxes & govt. levies extra to the above quoted price.

**Terms & conditions:**

1. Payment Terms : Shall pay 100% of the scrap value before lifting
2. Validity of above offer :

**TENDERER'S NAME & SIGNATURE WITH DATE**